

• The Invoice Dispute Portal on myMSC can be accessed through the drop-down menu found in the top left corner of the myMSC Dashboard.



• Then, click Free Time, Detention & Demurrage followed by clicking Invoice Dispute for USA option in the submenu as shown below:





- Once opened you'll be brought to a management screen where you can monitor all current cases with our agency.
- Click Create Dispute on the top right corner in order to begin a new dispute for an invoice

L DISPUTES PER DI	EM DEMURRAGE & DETENTION	RAIL DETENTION HOUSE TRUCKER CHASSIS	Q Search Invoice, BoL or Case Number Create Di
			Filter by Status All V Filter
Case Number		Status	
CAS-1956	61066-M6T0X1	Action Required $\Delta$	> View Dispute
Time of filing 03/06/2025 - 14:19	Dispute Type Per Diem Disputes	Disputed Invoices (5) 100003150420P, 100003150423P, 100003150430P, 100003158664	0P, 100003158664P
Case Number	99731-K8R3Q0	Status Completed 🗸	> View Dispute
Time of filing 03/07/2025 - 11:14	Dispute Type Per Diem Disputes	Disputed Invoices (2) 100003161505P, 100003162482P	
Case Number		Status	
CAS-1960	08862-N6C1N4	New ☆	> View Dispute
Time of filing 03/07/2025 - 15:32	Dispute Type Demurrage and Detention Disputes	Disputed Invoices (1) MEDUHE296320	

- To start the dispute, choose the type of dispute you want to file.
- You can select Rail Detention, Demurrage & Detention, Per Diem, House Trucker or Chassis Per Diem. Selecting one of these will prompt you to choose a subcategory later.





- Next, specify the invoice or bill of lading number you are creating a dispute under as well as select a reason
- Click Create Dispute on the top right corner in order to begin a new dispute for an invoice

#### Add any invoice/BL numbers related to your Chassis Per Diem dispute

Invoice/BL Number *	Chassis Per Diem Dispute Reason *		
1000000000P	Incorrect Invoice	~	Add +

### Add an Invoice/BL number and dispute reason to get started.

- Once you add one invoice or bill of lading and select a reason, you may click Add to add in multiple invoices if desired
- Once all invoices you'd like to dispute are entered, click Next to proceed



- Lastly, you may type about your case as well as uploaded any supporting documentation
- Once ready, click Submit Dispute. This will generate a case number automatically to be monitored from the dashboard

Dispute description *	Upload Supporting Documentation
Text Input	Select file to Upload
	Uploaded Documents
Max 200 characters	
	* Denotes required field(s)

• You may monitor cases from the Dispute Management Screen. Click View Dispute to see the latest status, view action items, upload documentation, monitor email correspondence about the case as view rationales for approval & denials.



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